

2024 Payroll Calendar

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**LSUHSC HEALTHCARE SERVICES DIVISION
2024 BIWEEKLY PAYROLL PROCESSING SCHEDULE**

Pay Run ID	Pay Period End Date	Paysheet Creation	T&L Cutoff	Confirm	Check Date
X010724BW	1/7/2024	1/8/2024	1/9/2024	1/9/2024	1/12/2024
X012124BW	1/21/2024	1/22/2024	1/23/2024	1/23/2024	1/26/2024
X020424BW	2/4/2024	2/5/2024	2/6/2024	2/6/2024	2/9/2024
* X021824BW	2/18/2024	2/16/2024	2/20/2024	2/20/2024	2/23/2024
X030324BW	3/3/2024	3/4/2024	3/5/2024	3/5/2024	3/8/2024
X031724BW	3/17/2024	3/18/2024	3/19/2024	3/19/2024	3/22/2024
* X033124BW	3/31/2024	3/28/2024	4/2/2024	4/2/2024	4/5/2024
X041424BW	4/14/2024	4/15/2024	4/16/2024	4/16/2024	4/19/2024
X042824BW	4/28/2024	4/29/2024	4/30/2024	4/30/2024	5/3/2024
X051224BW	5/12/2024	5/13/2024	5/14/2024	5/14/2024	5/17/2024
* X052624BW	5/26/2024	5/24/2023	5/28/2024	5/28/2024	5/31/2024
X060924BW	6/9/2024	6/10/2024	6/11/2024	6/11/2024	6/14/2024
X062324BW	6/23/2024	6/24/2024	6/25/2024	6/25/2024	6/28/2024
X070724BW	7/7/2024	7/8/2024	7/9/2024	7/9/2024	7/12/2024
X072124BW	7/21/2024	7/22/2024	7/23/2024	7/23/2024	7/26/2024
X080424BW	8/4/2024	8/5/2024	8/6/2024	8/6/2024	8/9/2024
X081824BW	8/18/2024	8/19/2024	8/20/2024	8/20/2024	8/23/2024
* X090124BW	9/1/2024	8/30/2024	9/3/2024	9/3/2024	9/6/2024
X091524BW	9/15/2024	9/16/2024	9/17/2024	9/17/2024	9/20/2024
X092924BW	9/29/2024	9/30/2024	10/1/2024	10/1/2024	10/4/2024
X101324BW	10/13/2024	10/14/2024	10/15/2024	10/15/2024	10/18/2024
X102724BW	10/27/2024	10/28/2024	10/29/2024	10/29/2024	11/1/2024
X111024BW	11/10/2024	11/11/2024	11/12/2024	11/12/2024	11/15/2024
* X112424BW	11/24/2024	11/22/2024	11/25/2024	11/25/2024	11/27/2024
X120824BW	12/8/2024	12/9/2024	12/10/2024	12/10/2024	12/13/2024
* X122224BW	12/22/2024	12/20/2024	12/23/2024	12/23/2024	12/27/2024

* Dates adjusted due to Holidays

X indicates Business Unit: H = HCSD, K = LAKMC

**LSUHSC HEALTHCARE SERVICES DIVISION
2024 MONTHLY PAYROLL PROCESSING SCHEDULE**

Month	Pay Run ID	HR Data Entry Deadline	Paysheet Creation 8:00 a.m.	Confirm	Check Date
1	HC013124MO	1/18/2024	1/19/2024	1/19/2024	1/31/2024
2	HC022924MO	2/22/2024	2/23/2024	2/23/2024	2/29/2024
3	HC033124MO	3/21/2024	3/22/2024	3/22/2024	3/28/2024
4	HC043024MO	4/18/2024	4/19/2024	4/19/2024	4/30/2024
5	HC053124MO	5/23/2023	5/24/2023	5/24/2023	5/31/2024
6	HC063024MO	6/20/2024	6/21/2024	6/21/2024	6/28/2024
7	HC073124MO	7/18/2024	7/19/2024	7/19/2024	7/31/2024
8	HC083124MO	8/22/2024	8/23/2024	8/23/2024	8/30/2024
9	HC093024MO	9/19/2024	9/20/2024	9/20/2024	9/30/2024
10	HC103124MO	10/24/2024	10/25/2024	10/25/2024	10/31/2024
11	HC113024MO	11/21/2024	11/22/2024	11/22/2024	11/27/2024
12	HC123124MO	12/18/2024	12/19/2024	12/19/2024	12/30/2024